## STATE OF DELAWARE OFFICE OF THE STATE TREASURER BANK RECONCILIATIONS

Independent Accountants’ Report on Applying Agreed-Upon Procedures Quarters Ended March 31, 2014, and June 30, 2014

# STATE OF DELAWARE OFFICE OF THE STATE TREASURER BANK RECONCILIATIONS 

## Table of Contents

Page(s)
Independent Accountants’ Report on Applying Agreed-Upon Procedures ..... $1-5$
Exhibit A - General Account Cash Reconciliation - March 31, 2014 ..... 6
Appendix A-1: Reconciliation to Accounting - March 31, 2014 ..... $7-16$
Exhibit B - General Account Cash Reconciliation - June 30, 2014 ..... 17
Appendix B-2: Reconciliation to Accounting - June 30, 2014 ..... $18-27$
Exhibit C - Proof of Cash Reconciliation - Quarter ended March 31, 2014 ..... 28
Exhibit D - Proof of Cash Reconciliation - Quarter ended June 30, 2014 ..... 29

# Independent Accountants' Report on Applying Agreed-Upon Procedures 

Kathleen Davies
Chief Administrative Auditor
Office of Auditor of Accounts
State of Delaware:

We have performed the procedures enumerated below, which were agreed to by the Office of the State Treasurer and the Office of Auditor of Accounts, State of Delaware, solely to assist you in evaluating the bank reconciliations of the Office of the State Treasurer as of March 31, 2014, and June 30, 2014. The Office of the State Treasurer's management is responsible for the State of Delaware's (State) bank reconciliations. This agreed-upon procedures engagement was performed in accordance with Government Auditing Standards, issued by the Comptroller General of the United States, and the attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures described below is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings were as follows:

1. Compared the list of accounts generated from the First State Financials (FSF) Activity by Balance Sheet Account (DGL046) to the bank accounts reconciled by the Office of the State Treasurer and the accounts included as part of each quarter's ending cash balance in FSF cash accounts 11000, 11001, 11002, 11005, 11006, 11007, 11010, 11011, 11012, 11017, 11023, 11024, and 11025 and found them in agreement.

Performed the following procedures regarding agency and department level reconciliations:
a. We discussed the reconciliation process with the Office of the State Treasurer, noting that the DGL046 report used for the monthly Treasurer's to FSF reconciliation provides information by bank code only, not by agency/department level.
b. Currently, there is not a system report that shows a breakout of the Office of the State Treasurer ending cash balance at the agency or department level. As a result, the Office of the State Treasurer completes the monthly Treasurer's to FSF reconciliation at the statewide level only (by bank code, as detailed on the DGL046). Detailed information is not available to complete a reconciliation at the agency/department level or to provide cash balances at the agency/department level at a specified point in time.
2. We compiled the required quarterly reconciliation format comparing the Ending Balances on the DGL046 "Cash account subtotals" page to the FSF Daily Validity Report (DGL060) "STATE TOTALS" page for the quarter ended March 31, 2014, and June 30, 2014 as detailed below.

## FSF Balance Sheet Account to Daily Validity Report Reconciliation - Cash and Investments March 31, 2014

Combined Cash Balance as of March 31, 2014 per DGL046
\$ 1,942,143,910
Less Encumbrances and Remaining Spending Authority per DGL060:

|  |  | Encumbered | Remaining spending authority | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| NSF-20 |  |  |  |  |  |
| (Nonappropriated Special |  |  |  |  |  |
| Funds) | \$ | 105,863,303 | 1,147,756,188 | 1,253,619,491 |  |
|  |  | Remaining balanc | to satisfy other | types | 688,524,419 |
| ASF HOLD-30 |  |  |  |  |  |
| (Appropriated Special Funds) |  | 69,221,528 | 362,447,866 | 431,669,394 |  |
|  |  | Remaining balanc | to satisfy other | types | 256,855,025 |
| GF-03 |  |  |  |  |  |
| (General Fund - prior year continuing) |  | 24,349,886 | 93,081,217 | 117,431,103 |  |
| GF-04 |  |  |  |  |  |
| (General Fund - prior year encumbrance balance) |  | 2,849,097 | 5,717,121 | 8,566,218 |  |
|  |  | Remaining balanc | to satisfy other | types | 130,857,704 |
| GF-01 |  |  |  |  |  |
| (General Fund - regular <br> appropriations)$\quad 158,240,595 \quad 877,935,907 \quad 1,036,176,502$ |  |  |  |  |  |
| GF-02 |  |  |  |  |  |
| (General Fund - supplemental <br> appropriations) <br> 2,749,443 28,393,353 |  |  |  |  |  |
| Cash and Investments at Office (deficit) of all fund balances | S | State Treasurer as | arch 31, 2014 in |  | $(936,461,594)$ |

FSF Balance Sheet Account to Daily Validity Report Reconciliation - Cash and Investments June 30, 2014

Combined Cash Balance as of June 30, 2014 per DGL046
\$ 2,068,523,541
Less Encumbrances and Remaining Spending Authority per DGL060:

|  |  | Encumbered | Remaining spending authority | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| NSF-20 |  |  |  |  |  |
| (Nonappropriated Special |  |  |  |  |  |
| Funds) | \$ | 71,339,506 | 898,769,486 | 970,108,992 |  |
|  |  | Remaining balanc | ft to satisfy othe | d types | 1,098,414,549 |
| ASF HOLD-30 |  |  |  |  |  |
| (Appropriated Special Funds) |  | 51,133,379 | 388,235,806 | 439,369,185 |  |
|  |  | Remaining balanc | ft to satisfy othe | d types | 659,045,364 |
| GF-03 |  |  |  |  |  |
| (General Fund - prior year continuing) |  | 17,331,002 | 27,579,342 | 44,910,344 |  |
| GF-04 |  |  |  |  |  |
| (General Fund - prior year encumbrance balance) |  | 48,000 | 3,307 | 51,307 |  |
|  |  | Remaining balanc | ft to satisfy other | nd types | 614,083,713 |
| GF-01 |  |  |  |  |  |
| (General Fund - regular appropriations) |  | 63,254,154 | 66,910,270 | 130,164,424 |  |
| GF-02 |  |  |  |  |  |
| (General Fund - supplemental appropriations) |  | 5,042,242 | 14,617,227 | 19,659,469 |  |

Cash and Investments at Office of the State Treasurer as of June 30, 2014 in excess (deficit) of all fund balances

[^0]3. We determined the bank account balances held by the State Treasurer are not sufficient to support the use of the fund types as listed at procedure \#2 at March 31, 2014, but are sufficient at June 30, 2014.
4. Obtained the Office of the State Treasurer reconciliation of bank balances to FSF as of March 31, 2014, and June 30, 2014, and performed procedures \#5-\#9 below.
5. Agreed each bank balance to the actual bank statements, and also agreed each book balance to the DGL046 report. No exceptions were noted.
6. Obtained explanations and examined supporting documentation for reconciling items over $\$ 3,891,000$, including the subsequent clearing of these reconciling items in the following months. No exceptions were noted.
7. Recalculated the reconciliations for mathematical accuracy. No exceptions were noted.
8. Compared the types and amounts of reconciling items over $\$ 3,891,000$ for nonrecurring items. Nonrecurring items are any items that are not outstanding deposits, outstanding checks - vendor and Division of Revenue accounts, ACH payments, general journal vouchers and Treasury vouchers. No items were noted that were both over $\$ 3,891,000$ and nonrecurring.
9. Agreed the cash balance reflected in the reconciliations to the Monthly Financial Report submitted by the Secretary of Finance to the Governor and members of the General Assembly. No exceptions were noted.
10. Obtained and reviewed the Office of the State Treasurer's bank reconciliation policies and procedures dated February 28, 2000, in order to determine if these policies and procedures were applied when the Office of the State Treasurer performed its March 31, 2014, and June 30, 2014 reconciliations. We noted that the 2000 policy document was still in effect for the reconciliation process to FSF; there were no material changes to the reconciliation process. No deviation from written policy was noted.
11. Obtained the wire transfer log for each quarter. Haphazardly selected five transfers between accounts in excess of $\$ 3,891,000$ for both the March 31, 2014, and June 30, 2014 quarters and agreed the transfer information to the applicable month's bank statements, ensuring both sides of the transfer actually occurred within one business day. No exceptions were noted.
12. Agreed the transfer activity obtained in procedure \#11 to the appropriate postings in the accounts on the DGL046 report. No exceptions were noted.
13. Haphazardly selected the following five wire transfers between accounts per quarter from the zero-balance bank accounts and agreed the net activity to the corresponding clearing in the concentration bank account. In addition, agreed the monthly posting of the zero balance and concentration account activity to the DGL046 report. No exceptions were noted.

|  | Wire date |  | Amount |
| :---: | :---: | :---: | :---: |
| Quarter ended March 31, 2014 | 1/21/2014 | \$ | 5,579,376 |
|  | 2/11/2014 |  | 6,795,048 |
|  | 2/24/2014 |  | 325,658 |
|  | 3/10/2014 |  | 4,385,718 |
|  | 3/19/2014 |  | 182,713 |
| Quarter ended June 30, 2014 | 4/1/2014 | \$ | 300,670 |
|  | 4/7/2014 |  | 268,034 |
|  | 5/19/2014 |  | 4,973,447 |
|  | 6/9/2014 |  | 509,568 |
|  | 6/26/2014 |  | 1,643,622 |

14. Obtained the Office of the State Treasurer's General Account Cash Reconciliation as of March 31, 2014, and June 30, 2014, summarized each quarter's reconciliations into the form of Exhibits A and B attached, and performed the following procedures:

- Agreed the bank account information to the corresponding bank statements. No exceptions were noted.
- Agreed the ending book balance to the ending balance as reported in the Reconciliation to Accounting Exhibits A-1 and B-2 and to the quarter-end reconciliations. No exceptions were noted.

15. Obtained the monthly rollforward of cash activity from the Office of the State Treasurer, summarized the quarterly activity and obtained the "Proof of Cash Reconciliation" in the form of Exhibits C and D attached, and performed the following procedure:

- Agreed the beginning balances to the prior month's ending balances per the respective reconciliation and agreed the ending balances to the monthly reconciliations. No exceptions were noted.

We were not engaged to, and did not, conduct an examination, the objective of which would be the expression of an opinion on the specified bank reconciliations. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Office of the State Treasurer and the Office of Auditor of Accounts, State of Delaware, and is not intended to be, and should not be, used by anyone other than these specified parties. However, under 29 Del. C. §10002(l), this report is a public record and its distribution is not limited. This report, as required by statute, was provided to the Governor of the State of Delaware, the State of Delaware Controller General, the State of Delaware Attorney General, and the State of Delaware Office of Management and Budget.
KPMG LLP

September 22, 2014

# STATE OF DELAWARE OFFICE OF THE STATE TREASURER BANK RECONCILIATIONS 

General Account Cash Reconciliation

March 31, 2014

Balance per Citizens Bank
Balance per Mellon Bank
Bank balance at March 31, 2014
Additions:
Investments managed by Morgan Bank, account number 830752
Investments managed by Wilmington Trust, account number 830754
Investments managed by Wachovia Bank, account number 830751
Receivables from various sources
Deposits in transit
Balance at Bank of New York Mellon, account number 353608 and 830753
Balance at Bank of New York Mellon-JPMorgan, account number 830766
Balance at Bank of New York Mellon, account number 830760, 830762, and 830763
Balance at Bank of New York Mellon, account number 830764 and 830765
Fidelity Government Obligation Bonds 2014A
Balance at Wilmington Trust, DELGIP, account number 830755
Wilmington Trust Land and Water Conservation Trust Fund \#1 account number 830758
Balance at Bank of America, Division of Corp. State Lockbox, account number 2001800374
Balance at Wilmington Trust, Morgan Greenfield Intermediate, account number 830759
Balance at Bank of America, Labor Lockbox
Fidelity 2013 MMLPA
Balance at PNC Bank, Concentration, account number 5694010993
Balance at PNC Bank, DMR Special Services, account number 56-94003988
US Bank - Bonds \#107954000

## Subtotal

Deductions:
Outstanding zero-balance accounts (ZBAs) - outstanding checks
Payable for bank errors
Payable to Mellon 07/98
Payable to PNC Bank miscellaneous adjustments
Subtotal
Balance per State Treasurer’s books, adjusted, (see Appendix A-1) March 31, 2014

| $\$$ |
| ---: |
| $1,158,677$ |
| $56,409,082$ |
| $57,567,759$ |

126,525,235
231,763,580
119,474
$(163,525)$
55,625,844
254,500,682
510,511,217
419,658,763
159,003,212
2,931
77,932,317
4,732,847
113,166,665
2,125,089
8,938,097
5,757,907
2,391
551,409
1,970,754,135

68,807,232
11,501
10,069
48,480
68,877,282
\$ 1,959,444,612

See accompanying independent accountants' report on applying agreed-upon procedures.



\begin{tabular}{|c|c|c|c|c|c|c|c|}
\hline Bank Account \& Bank Balance \& Accounting Total (FSF-DGL046) \& Total Account Variance \& General Ledger Adjustments \& \& Variances Bank to Ledger \& Variances FSF/DFMS to Ledger \\
\hline Offset Adjustment \& \& 0.00 \& 0.00 \& \begin{tabular}{l}
JV Needed for Wire Returned Need Manual Pmt- Pension Bank Fee JV Needed for Child Support Need TRV-Bonds Daily wire JV done wrong amt-12/26/13 Misc Adjustment MW Done Early \\
Paperwork Variances with Other Bank Accounts Need TRV Checks Cleared Monthly Journal Entry
\end{tabular} \& \((671.00)\)
\((848.04)\)
0.00
\((0.01)\)
0.60
1.01
\((46,192.67)\)

0.00
0.00 \& 0.00

0.00
0.00 \& $(671.00)$
$(848.04)$
0.00
$(0.01)$
0.60
1.01
$(46,192.67)$
0.00 <br>
\hline \& 5,757,907.01 \& 5,799,394.99 \& (41,487.98) \& \& \& 42,177.98 \& (83,665.96) <br>

\hline BONY \& \& 0.00 \& \& | Interest |
| :--- |
| Paperwork Variances with Other Bank Accounts Checks Cleared Monthly Journal Entry | \& \[

0.00
\]

$$
0.00
$$ \& \& 0.00

0.00 <br>
\hline Offset Adjustment \& \& 0.00 \& 0.00 \& \& \& \& <br>
\hline \& 0.00 \& 0.00 \& 0.00 \& \& \& 0.00 \& 0.00 <br>
\hline ( \& \& (46,213,222.99)

\[
0.00

\] \& 0.00 \& | Bank Errors(bank)/Cks Cleared(pw-Book)(old-FY09) |
| :--- |
| Bank Errors(bank)/Cks Cleared(pw-Book)(FY10-FY14) |
| Cancelled Checks (old to FY09) |
| Cancelled Checks (FY10) |
| ACH Returns (old-FY10) |
| ACI Pymts Outstanding |
| Misc Adjustments |
| Forgery Credits |
| Stale Dated Checks(old-FY09) |
| Stale Dated Checks(FY10-FY14) |
| Paid Check -Cancelled in FSF-Need TRV 18000 |
| July 2010 Cancelled check twice in FSF |
| IV's printed as checks \#2795/\#3927 |
| FSF Variance |
| Outstanding checks |
| Paperwork Variances with Other Bank Accounts Checks Cleared Monthly Journal Entry | \& $(55,178.09)$

$9,266.41$
$(11,996.80)$
0.00
$(2,133.78)$
$12,844.05$
$3,478.13$
$(1,186.27)$
$1,167.31$
$237,898.90$
0.00
0.00
0.00
$135,868.01$
$45,874,195.12$
0.00 \& (40,759.16)
$9,843.41$

$45,874,195.12$ \& $(14,418.93)$
$(577.00)$
$(11,996.80)$
0.00
$(2,133.78)$
$12,844.05$
$3,478.13$
$(1,186.27)$
$10,167.31$
$237,898.90$
0.00
0.00
0.00
$135,868.01$ <br>
\hline \& 0.00 \& (46,213,222.99) \& 46,213,222.99 \& \& \& 45,843,279.37 \& 369,943.62 <br>

\hline \& \& (12,547,837.70) \& \& | ACH Pmt processed Mar paid Apr ACH Returns -FY11 |
| :--- |
| 9 | \& \[

$$
\begin{array}{r}
\hline 12,166,907.36 \\
(48,448.22)
\end{array}
$$
\] \& 12,166,907.36 \& $(48,448.22)$ <br>

\hline
\end{tabular}





| Bank Account | Bank <br> Balance | Accounting Total (FSF-DGL046) | Total Account Variance | General Ledger Adjustments |  | Variances Bank to Ledger | Variances FSF/DFMS to Ledger |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 0.00 | (0.00) | Need TRV-Cutwater | 0.00 |  |  |
| Offset Adjustment | 202,541,418.81 | 202,477,265.50 | 64,153.31 |  |  | 0.00 | 64,153.31 |
|  |  | 113,213,364.67 |  | Interest <br> Paperwork Variances with Other Bank Accounts | $(46,699.63)$ |  | $\begin{array}{r} \hline \hline(46,699.63) \\ 0.00 \end{array}$ |
|  |  |  |  | Need TRV-Bud Reserve | 0.00 |  |  |
| Offset Adjustment |  | 0.00 | (0.00) |  |  |  |  |
|  | 113,166,665.04 | 113,213,364.67 | $(46,699.63)$ |  |  | 0.00 | $(46,699.63)$ |
|  |  | 0.00 |  | Interest | 0.00 |  | 0.00 |
|  |  |  |  | Bond TRV | 0.00 |  | 0.00 |
|  |  |  |  | Paperwork Variances with Other Bank Accounts |  |  |  |
|  |  |  |  | Need TRV-Bud Reserve | 0.00 |  |  |
| Offset Adjustment |  | 0.00 | 0.00 |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 |  |  | 0.00 | 0.00 |
|  |  | 9,344.37 |  | Interest | 0.00 |  | 0.00 |
|  |  |  |  | Need Correction | 0.00 |  | 0.00 |
|  |  |  |  | Paperwork Variances with Other Bank Accounts |  |  |  |
|  |  |  |  | Need Correction | $(6,413.76)$ |  |  |
| Offset Adjustment |  | $(6,413.76)$ | 0.00 |  |  |  |  |
|  | 2,930.61 | 2,930.61 | 0.00 |  |  | 0.00 | 0.00 |
|  |  | 0.00 |  | Daily TRV needs correction done to wrong Account | 0.00 |  | 0.00 |
|  |  |  |  |  |  |  | 0.00 |
|  |  |  |  | Paperwork Variances with Other Bank Accounts |  |  |  |
|  |  |  |  | Daily TRV needs correction done to wrong Account | 0.00 |  |  |
| Offset Adjustment |  | 0.00 | 0.00 |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 |  |  | 0.00 | 0.00 |
|  |  | 2,854,748.17 |  | Outstanding Deposits | 0.00 |  | 0.00 |
|  |  |  |  |  |  |  | 0.00 |
|  |  |  |  | Paperwork Variances with Other Bank Accounts |  |  | 0.00 |
|  |  |  |  | Paperwork Variances with Other Bank Accounts |  |  |  |
|  |  |  |  | Need TRV from Lockbxs | 636,772.70 |  |  |
| Offset Adjustment |  | 636,772.70 | 0.00 |  |  |  |  |
|  | 3,491,520.87 | 3,491,520.87 | 0.00 |  |  | 0.00 | 0.00 |
|  |  | 0.00 |  | Outstanding Deposits | 0.00 |  | 0.00 |
|  |  |  |  |  |  |  | 0.00 |
|  |  |  |  |  |  |  | 0.00 |
|  |  |  |  | Paperwork Variances with Other Bank Accounts |  |  |  |
|  |  |  |  | Need TRV-Daily Wire | 0.00 |  |  |




$\qquad$

## STATE OF DELAWARE OFFICE OF THE STATE TREASURER BANK RECONCILIATIONS

General Account Cash Reconciliation

June 30, 2014

| Balance per Citizens Bank | \$ | 2,521,161 |
| :---: | :---: | :---: |
| Balance per Mellon Bank |  | 224,449,342 |
| Bank balance at June 30, 2014 |  | 226,970,503 |
| Additions: |  |  |
| Investments managed by Morgan Bank, account number 830752 |  |  |
| Investments managed by Wilmington Trust, account number 830754 |  | 221,545,226 |
| Investments managed by Wachovia Bank, account number 830751 |  | 221,937,981 |
| Receivables from various sources |  | 122,681 |
| Deposits in transit |  | $(163,525)$ |
| Balance at Bank of New York Mellon, account number 353608 and 830753 |  | 55,778,665 |
| Balance at Bank of New York Mellon-JPMorgan, account number 830766 |  | 240,025,797 |
| Balance at Bank of New York Mellon, account number 830760, 830762, and 830763 |  | 548,155,122 |
| Balance at Bank of New York Mellon, account number 830764 and 830765 |  | 333,652,054 |
| Fidelity Government Obligation Bonds 2014A |  | 103,206,457 |
| Balance at Wilmington Trust, DELGIP, account number 830755 |  | 2,931 |
| Wilmington Trust Land and Water Conservation Trust Fund \#1 account number 830758 |  | 78,131,496 |
| Balance at Bank of America, Division of Corp. State Lockbox, account number 2001800374 |  | 2,061,205 |
| Balance at Wilmington Trust, Morgan Greenfield Intermediate, account number 830759 |  | 75,364,852 |
| Balance at Bank of America, Labor Lockbox |  | 500 |
| Fidelity 2013 MMLPA |  | 7,487,792 |
| Balance at PNC Bank, Concentration, account number 5694010993 |  | 5,173,783 |
| Balance at PNC Bank, DMR Special Services, account number 56-94003988 |  | 10,973 |
| US Bank - Bonds \#107954000 |  | 558,895 |
| Subtotal |  | 1,893,052,885 |
| Deductions: |  |  |
| Outstanding zero-balance accounts (ZBAs) - outstanding checks |  | 44,259,922 |
| Payable for bank errors |  | 11,088 |
| Payable to Mellon 07/98 |  | 10,069 |
| Payable to PNC Bank miscellaneous adjustments |  | 48,480 |
| Subtotal |  | 44,329,559 |
| Balance per State Treasurer's books, adjusted, (See Appendix B-2) June 30, 2014 | \$ | 2,075,693,829 |

See accompanying independent accountants' report on applying agreed-upon procedures.



Delaware State Treasury's
Appendix B-2: Reconciliation to Accounting

| Bank Account | Bank Balance | Accounting Total (FSF-DGL046) | Total Account Variance | General Ledger Adjustments |  | Variances Bank to Ledger | Variances FSF/DFMS to Ledger |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Offset Adjustment |  | 0.00 | 0.00 | Daily wire JV done wrong amt-12/26/13 <br> Misc Adjustment <br> MW Done Early <br> Paperwork Variances with Other Bank Accounts <br> Need TRV <br> Checks Cleared Monthly Journal Entry | $\begin{array}{r} 0.60 \\ 1.01 \\ (46,192.67) \\ \\ \\ 0.00 \\ 0.00 \end{array}$ | $\begin{aligned} & 0.00 \\ & 0.00 \end{aligned}$ | $\begin{array}{r} 0.60 \\ 1.01 \\ (46,192.67) \\ 0.00 \end{array}$ |
|  | 5,173,782.91 | 5,214,503.73 | $(40,720.82)$ |  |  | 42,177.98 | $(82,898.80)$ |
| Offset Adjustment |  | $0.00$ |  | Interest <br> Paperwork Variances with Other Bank Accounts Checks Cleared Monthly Journal Entry | 0.00 0.00 |  | $\begin{aligned} & \hline \hline 0.00 \\ & 0.00 \end{aligned}$ |
|  |  | 0.00 | 0.00 |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 |  |  | 0.00 | 0.00 |
| Offset Adjustment |  | (31,505,627.97) $0.00$ | 0.00 | Bank Errors(bank)/Cks Cleared(pw-Book)(old-FY09) <br> Bank Errors(bank)/Cks Cleared(pw-Book)(FY10-FY14) <br> Cancelled Checks (old to FY09) <br> Cancelled Checks (FY10) <br> ACH Returns (old-FY10) <br> ACI Pymts Outstanding <br> Misc Adjustments <br> Forgery Credits <br> Stale Dated Checks(old-FY09) <br> Stale Dated Checks(FY10-FY14) <br> Paid Check -Cancelled in FSF-Need TRV 18000 <br> July 2010 Cancelled check twice in FSF <br> IV's printed as checks \#2795/\#3927 <br> FSF Variance <br> Outstanding checks <br> Paperwork Variances with Other Bank Accounts <br> Checks Cleared Monthly Journal Entry | $(55,178.09)$ $8,282.46$ $(11,996.80)$ 0.00 $(2,133.78)$ $12,844.05$ $3,478.13$ $(1,186.27)$ $10,167.31$ $325,995.93$ 0.00 0.00 0.00 $138,507.01$ $31,076,848.02$ 0.00 | $\begin{gathered} \hline \hline(40,759.16) \\ 8,859.46 \end{gathered}$ $31,076,848.02$ | $\begin{array}{r} \hline \hline(14,418.93) \\ (577.00) \\ (11,996.80) \\ 0.00 \\ (2,133.78) \\ 12,844.05 \\ 3,478.13 \\ (1,186.27) \\ 10,167.31 \\ 325,995.93 \\ 0.00 \\ 0.00 \\ 0.00 \\ 138,507.01 \end{array}$ |
|  | 0.00 | (31,505,627.97) | 31,505,627.97 |  |  | 31,044,948.32 | 460,679.65 |
|  |  | $(663,936.13)$ |  | ACH Pmt processed June paid July <br> ACH Returns -FY11 <br> ACH Returns -FY12 <br> ACH Returns -FY13 <br> ACH Returns -FY14 <br> Reversal Vouchers-FY11 <br> Need TRV-June 13 <br> Wire Service Fees | $675,349.72$ $(48,448.22)$ $(1,002.73)$ $2,088.94$ $22,483.86$ $13,404.56$ 90.00 $(30.00)$ | 675,349.72 | $\begin{array}{r} (48,448.22) \\ (1,002.73) \\ 2,088.94 \\ 22,483.86 \\ 13,404.56 \\ 90.00 \\ (30.00) \end{array}$ |

Delaware State Treasury's
Appendix B-2: Reconciliation to Accounting
June 2014


Delaware State Treasury's
Appendix B-2: Reconciliation to Accounting
June 2014

elaware State Treasury's
Appendix B-2: Reconciliation to Accounting
June 2014


Delaware State Treasury's
Appendix B-2: Reconciliation to Accounting
June 2014

\begin{tabular}{|c|c|c|c|c|c|c|c|}
\hline Bank Account \& Bank Balance \& Accounting Total (FSF-DGL046) \& Total Account Variance \& \multicolumn{2}{|l|}{General Ledger Adjustments} \& Variances Bank to Ledger \& Variances FSF/DFMS to Ledger \\
\hline \multirow[t]{2}{*}{Offset Adjustment} \& \& 0.00 \& 0.00 \& Need TRV-Bud Reserve \& 0.00 \& \& \\
\hline \& 0.00 \& 0.00 \& 0.00 \& \& \& 0.00 \& 0.00 \\
\hline \multirow{3}{*}{Offset Adjustment} \& \& 2,930.61 \& \& \begin{tabular}{l}
Interest \\
Need Correction \\
Paperwork Variances with Other Bank Accounts Need Correction
\end{tabular} \& 0.00
0.00

0.00 \& \& $$
\begin{aligned}
& \hline \hline 0.00 \\
& 0.00 \\
& 0.00
\end{aligned}
$$ <br>

\hline \& \& 0.00 \& 0.00 \& \& \& \& <br>
\hline \& 2,930.61 \& 2,930.61 \& 0.00 \& \& \& 0.00 \& 0.00 <br>

\hline \multirow{3}{*}{Offset Adjustment} \& \& 0.00 \& \& Daily TRV needs correction done to wrong Account Paperwork Variances with Other Bank Accounts \& $$
0.00
$$ \& \& \[

$$
\begin{aligned}
& \hline 0.00 \\
& 0.00 \\
& 0.00
\end{aligned}
$$
\] <br>

\hline \& \& 0.00 \& 0.00 \& Daily TRV needs correction done to wrong Account \& 0.00 \& \& <br>
\hline \& 0.00 \& 0.00 \& 0.00 \& \& \& 0.00 \& 0.00 <br>

\hline \multirow{4}{*}{Offset Adjustment} \& \& 1,525,599.32 \& \& | Outstanding Deposits |
| :--- |
| Paperwork Variances with Other Bank Accounts | \& \[

0.00

\] \& \& \[

$$
\begin{aligned}
& \hline 0.00 \\
& 0.00 \\
& 0.00
\end{aligned}
$$
\] <br>

\hline \& \& \& \& Need TRV from Lockbxs \& 0.00 \& \& <br>
\hline \& \& 0.00 \& 0.00 \& \& \& \& <br>
\hline \& 1,525,599.32 \& 1,525,599.32 \& 0.00 \& \& \& 0.00 \& 0.00 <br>

\hline \multirow{4}{*}{Offset Adjustment} \& \& 0.00 \& \& | Outstanding Deposits |
| :--- |
| Paperwork Variances with Other Bank Accounts | \& \[

0.00

\] \& \& \[

$$
\begin{aligned}
& \hline 0.00 \\
& 0.00 \\
& 0.00
\end{aligned}
$$
\] <br>

\hline \& \& \& \& Need TRV-Daily Wire \& 0.00 \& \& <br>
\hline \& \& 0.00 \& 0.00 \& \& \& \& <br>
\hline \& 0.00 \& 0.00 \& 0.00 \& \& \& 0.00 \& 0.00 <br>

\hline \multirow{3}{*}{Offset Adjustment} \& \& 267,381.71 \& \& | NEED TRV FOR Correction-1/2005 |
| :--- |
| NEED TRV FOR ACTIVITY-June 14 |
| NEED TRV FOR ACTIVITY- |
| NEED TRV FOR ACTIVITY- |
| NEED TRV FOR ACTIVITY- |
| Paperwork Variances with Other Bank Accounts | \& 0.00

$(94.00)$
$(256,314.65)$
0.00
0.00 \& \& 0.00
$(94.00)$
$(256,314.65)$
0.00
0.00
0.00 <br>
\hline \& \& 0.00 \& 0.00 \& \& \& \& <br>
\hline \& 10,973.06 \& 267,381.71 \& $(256,408.65)$ \& \& \& 0.00 \& $(256,408.65)$ <br>
\hline \& \& $(5,757,081.83)$ \& \& Direct Deposit Receivable (old-FY09) \& (7,542.19) \& $(3,644.68)$ \& $(3,897.51)$ <br>
\hline
\end{tabular}

| Bank <br> Account | Bank Balance | Accounting Total (FSF-DGL046) | Total Account Variance | General Ledger Adjustments |  | Variances Bank to Ledger | Variances FSF/DFMS to Ledger |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Offset Adjustment |  | 0.00 | 0.00 | Direct Deposit Receivable (FY10-FY14) <br> Bank Errors(bank)/Cks Cleared(pw-Book)(old-FY09) <br> Bank Errors(bank)/Cks Cleared(pw-Book)(FY10-FY12) <br> Federal and State Tax Adjustments <br> Disbursement Adjustment <br> TRV Needed for Federal Tax Pymt <br> Deferred Comp Adjustment <br> Cancelled Checks (old to FY09) <br> Cancelled Checks (FY11/12/14) <br> Stale Dated Checks(old-FY09) <br> Stale Dated Checks(FY10-FY14) <br> Need JV Check Write <br> Need JV Blue Cross Blue Shield <br> Misc Adjustments <br> Outstanding Checks <br> Paperwork Variances with Other Bank Accounts Checks Cleared Monthly Journal Entry | $7,470.08$ $2,744.61$ $11,336.47$ $(24,380.42)$ $(5,888.14)$ $4,770,254.66$ 982.58 $14,578.19$ $(1,815.31)$ $(1,228.63)$ $8,306.32$ $(5,798.93)$ $6,254.13$ $(13,960.76)$ $995,769.17$ 0.00 | $(13,691.79)$ <br> $(5,130.17)$ <br> 7.08 $995,769.17$ | $21,161.87$ $7,874.78$ $11,329.39$ $(24,380.42)$ $(5,888.14)$ $4,770,254.66$ 982.58 $14,578.19$ $(1,815.31)$ $(1,228.63)$ $8,306.32$ $(5,798.93)$ $6,254.13$ $(13,960.76)$ |
| Offset Adjustment | 0.00 | (5,757,081.83) | 5,757,081.83 |  |  | 973,309.61 | 4,783,772.22 |
|  |  | $(13,109,122.21)$ $0.00$ | 0.00 | Bank Errors(bank)/Cks Cleared(pw-Book)(old-FY09) <br> Bank Errors(bank)/Cks Cleared(pw-Book)(FY10-FY14) <br> Cancelled Checks (old to FY09) <br> Cancelled Checks (FY14) <br> Misc Disbursements <br> Forgery Credits (old to FY09) <br> Forgery Credits (FY10-FY14) <br> Stale Dated Checks(old to FY09) <br> Stale Dated Checks(FY13-FY14) <br> Need JV Monthly check write <br> Misc Adjustments <br> Outstanding Checks <br> Paperwork Variances with Other Bank Accounts <br> Checks Cleared Monthly Journal Entry | $327,224.92$ $1,357,853.47$ 217.09 0.00 $(7,898.62)$ $(19,205.60)$ $(1,812.31)$ $72,769.82$ $402,538.52$ 0.00 $(406.96)$ $10,977,841.88$ 0.00 |  | $340,735.61$ $1,362,302.43$ 217.09 0.00 $(7,898.62)$ $(19,205.60)$ $(1,812.31)$ $72,769.82$ $402,538.52$ 0.00 $(406.96)$ |
| Offset Adjustment | 0.00 | (13,109,122.21) | 13,109,122.21 |  |  | 10,959,882.23 | 2,149,239.98 |
|  |  | $(721,208.81)$ |  | ```Bank Errors(bank)/Cks Cleared(pw-Book)(old-FY09) Bank Errors(bank)/Cks Cleared(pw-Book)(FY10-FY14) Cancelled Checks (old to FY09) Cancelled Checks (FY10-FY11) Misc Adjustments Stale Dated Checks(old to FY09) Stale Dated Checks(FY10-FY11) Stale Dated Checks(FY12-FY14) Need JV-Monthly Check Write Need JV-Stimulus Check Write Forgery Credits (old to FY09)``` | $8,104.06$ $2,841.98$ $11,841.00$ $10,505.00$ $(170.23)$ $55,590.00$ $75,931.00$ $350,859.00$ 0.00 0.00 $(136.00)$ | $\begin{gathered} \hline \hline(4,395.34) \\ 157.00 \end{gathered}$ | $12,499.40$ $2,684.98$ $11,841.00$ $10,505.00$ $(170.23)$ $55,590.00$ $75,931.00$ $350,859.00$ 0.00 0.00 $(136.00)$ |


| Bank Account | Bank <br> Balance | Accounting Total (FSF-DGL046) | Total Account Variance | General Ledger Adjustme |  | Variances Bank to Ledger | Variances <br> FSF/DFMS to Ledger |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Offset Adjustment |  |  |  | Forgery Credits (FY10-FY14) Otstanding Checks <br> Paperwork Variances with Other Bank Accounts Checks Cleared Monthly Journal Entry | $\begin{array}{r} 14,251.00 \\ 191,592.00 \\ 0.00 \end{array}$ | 191,592.00 | 14,251.00 |
|  |  | 0.00 | 0.00 |  |  |  |  |
|  | 0.00 | (721,208.81) | 721,208.81 |  |  | 187,353.66 | 533,855.15 |
| Offset Adjustment |  | 0.00 |  | Interest-Need Cash Receipt <br> Paperwork Variances with Other Bank Accounts | 0.00 |  | $\begin{aligned} & \hline 0.00 \\ & 0.00 \end{aligned}$ |
|  |  | 0.00 | 0.00 |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 |  |  | 0.00 | 0.00 |
| Offset Adjustment |  | 102,429,486.96 |  | Interest-Need Cash Receipt <br> Need Cash Receipt <br> Paperwork Variances with Other Bank Accounts | $\begin{array}{r} \hline \hline 887.35 \\ 0.00 \end{array}$ |  | $\begin{array}{r} 887.35 \\ 0.00 \end{array}$ |
|  |  | 0.00 | (0.00) |  |  |  |  |
|  | 102,430,374.31 | 102,429,486.96 | 887.35 |  |  | 0.00 | 887.35 |
| Offset Adjustment |  | 776,076.83 |  | Interest-Need Cash Receipt <br> Paperwork Variances with Other Bank Accounts | 6.38 |  | $\begin{aligned} & \hline \hline 6.38 \\ & 0.00 \end{aligned}$ |
|  |  | 0.00 | (0.00) |  |  |  |  |
|  | 776,083.21 | 776,076.83 | 6.38 |  |  | 0.00 | 6.38 |
| Offset Adjustment |  | 0.00 |  | Interest-Need Cash Receipt <br> Paperwork Variances with Other Bank Accounts | 0.00 |  | $\begin{aligned} & \hline \hline 0.00 \\ & 0.00 \end{aligned}$ |
|  |  | 0.00 | 0.00 |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 |  |  | 0.00 | 0.00 |
| Offset Adjustment |  | 3,836,823.15 |  | Interest-Need Cash Receipt <br> Paperwork Variances with Other Bank Accounts | 31.78 |  | $\begin{array}{r} 31.78 \\ 0.00 \end{array}$ |
|  |  | 0.00 | (0.00) |  |  |  |  |
|  | 3,836,854.93 | 3,836,823.15 | 31.78 |  |  | 0.00 | 31.78 |
|  |  | 3,650,906.10 |  | Interest-Need Cash Receipt <br> Paperwork Variances with Other Bank Accounts | $31.37$ |  | $\begin{array}{r} 31.37 \\ 0.00 \end{array}$ |

Delaware State Treasury's
Appendix B-2: Reconciliation to Accounting
June 2014

| Bank Account | Bank Balance | Accounting Total (FSF-DGL046) | Total Account Variance | General Ledger Adjustments | Variances Bank to Ledger | Variances FSF/DFMS to Ledger |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Offset Adjustment |  | 0.00 | (0.00) |  |  |  |
|  | 3,650,937.47 | 3,650,906.10 | 31.37 |  | 0.00 | 31.37 |
|  |  | 0.00 |  | Interest-Need Cash Receipt |  | $\begin{aligned} & \hline \hline 0.00 \\ & 0.00 \end{aligned}$ |
|  |  |  |  | Paperwork Variances with Other Bank Accounts |  |  |
| Offset Adjustment |  | 0.00 | 0.00 | Need Correction PW done to wrong acct 0.00 |  |  |
|  | 0.00 | 0.00 | 0.00 |  | 0.00 | 0.00 |
|  |  | 551,408.54 |  | Interest- Need Cash Receipt 7,486.98 |  | 7,486.98 |
|  |  |  |  | Paperwork Variances with Other Bank Accounts |  |  |
|  |  |  |  | Need Correction PW done to wrong acct 0.00 |  |  |
| Offset Adjustment |  | 0.00 | 0.00 |  |  |  |
|  | 558,895.52 | 551,408.54 | 7,486.98 |  | 0.00 | 7,486.98 |
| Grand |  |  |  |  |  |  |
| Total | 2,120,064,232.08 | 2,068,523,541.00 | 51,540,691.08 | 51,540,691.08 | 44,370,403.03 | 7,170,288.05 |
|  |  |  |  |  | General Ledger | 2,075,693,829.05 |

## STATE OF DELAWARE OFFICE OF THE STATE TREASURER BANK RECONCILIATIONS

Proof of Cash Reconciliation
Quarter ended March 31, 2014

Balance per State Treasurer’s books, January 1, 2014
Additions:
Deposits to cash receipts journal
Transportation trust fund deposits
Receivables for bank errors
Rer CM Forgery Credits
Outstanding cash receipts
Division of Mental Retardation transfer
Outstanding checks - prior months

## Subtotal

Deductions:
Deposits to cash receipts journal - prior months
Transfer for principal and interest on bonds
Transfer from Mellon Bank for payroll and pension direct deposit
Transfer from Mellon Bank to Mercantile Bank for pensions
Transfer from Mellon - TTF
Transfer from Mellon - Citibank-OMB
Transfer from Mellon - Wilmington Trust-Providence Creek
Transfer from Mellon - College Prep Academy
Transfer from Mellon - OMB vendor pmts-Bank of America
Transfer from Mellon - Tunnell \& Raysor
Transfer from Mellon - Street and Ellis
Transfer from Mellon - Def Comp
Transfer from Mellon - TSA Plan
Transfer from Mellon - IFTA
Transfer from Mellon - DOS
Transfer from Mellon Medicaid
Transfer from Mellon Supercard
Transfer from Mellon SSI
Transfer from PNC for PNC BankFees SPO
Transfer from PNC for Bonds
Transfer for Fed Tx, FICA, \& Medicare
Transfer for Child Support-Payroll Vendor
ACH Transfers
Transfer for cleared ZBAs
Transfer for outstanding ZBAs
Subtotal
Balance per State Treasurer’s books, adjusted, March 31, 2014
\$ 1,862,154,745
2,145,947,635
107,154,742
680
0
13,168,941
$(280,048)$
210,760,599

2,476,752,549

4,350,771
44,830,000
422,896,026
71,528,958
19,593,357
659,164
46,061
84,996
380,710
677,996
370,219
8,575,560
4,673,462
6
50,605
14,198,253
20,827,245
224,000
242
30,314,648
123,939,422
746,632
997,337,920
402,496,568
210,659,861


See accompanying independent accountants' report on applying agreed-upon procedures.

## STATE OF DELAWARE OFFICE OF THE STATE TREASURER BANK RECONCILIATIONS

Proof of Cash Reconciliation
Quarter ended June 30, 2014

| $\$ 1,959,444,612$ |
| ---: |
| $2,341,581,093$ |
| $145,061,663$ |
| 12,441 |
| 1,719 |
| $(7,530,939)$ |
| 8,582 |
| $214,616,938$ |
| $2,693,751,497$ |
| $3,079,470$ |
| $13,925,000$ |
| $472,970,647$ |
| $71,890,583$ |
| 252,727 |
| $28,448,884$ |
| $6,439,399$ |
| 378,723 |
| 368,574 |
| 143,187 |
| 65,864 |
| 172,791 |
| $9,733,368$ |
| $5,552,461$ |
| 157,574 |
| 2,947 |
| 44,996 |
| $7,095,103$ |
| $20,625,071$ |
| 261,000 |
| 243 |
| $12,784,365$ |
| $148,043,377$ |
| 867,878 |
| $1,191,884,145$ |
| $392,244,275$ |
| $190,069,628$ |
| $2,577,502,280$ |
| $2,075,693,829$ |

See accompanying independent accountants’ report on applying agreed-upon procedures.


[^0]:    \$ 464,259,820

